



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
 CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

20 JULY 2020

DIVISION MEMORANDUM

No. 156 s. 2020

**MONITORING OF LEARNING CONTINUITY PLAN (LCP) SIMULATION EXERCISE**

To: OIC-Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Heads, Public Elementary and Secondary Schools  
 Heads, Unit/Section  
 All Others Concerned

1. In Reference to DepEd Order No. 12, s.2020, the Adoption of Basic Education Learning Continuity Plan (BE-LCP) for SY 2020-2021 in the Light of COVID-19 Public Health Safety, this office announces that selected Division Personnel will conduct monitoring of the LCP simulation exercise on July 20 – 24, 2020.
2. The objective of this activity is to monitor the simulation exercise in order to assess the readiness of the schools as they implement their Learning Continuity Plan (Plan) for the coming School Year 2020-2021.
3. Refer to the enclosure for the list of assigned monitoring personnel and the M and E tool.
4. For the guidance and information of all concerned.

**ANIANO M. OGAYON, CESO V**  
 Schools Division Superintendent

Encl.:  
 As stated

Reference:

DepEd Order No.12,s.2020  
 To be indicated in the Perpetual Index under the following subjects:  
 Monitoring and Evaluation  
 LCP



Brgy. Potol, Tayabas City  
 (042) 710-0329 or 797-0773

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 tayabas.depedr4a.net



**MONITORING DIVISION PERSONNEL  
JULY 20 – 24, 2020**

SCHOOL	DIVISION PERSONNEL
Eugenio Francia ES	Maria Corazon A. Borbon
Luis Palad HIS	
Kalumpang ES	Louie Fulleo
Dapdap IS	Marife Lagar
Rosario Quesada MNHS	Joan Kathleen Brizuela/ Sancho Calatrava
Masin ES	Sherwin Quesea/ Mildred Galleno
ALS – Ilasan LC	



**MONITORING & EVALUATION OF THE SCHOOL'S  
LCP IMPLEMENTATION: GEARING-UP STAGE FOR SCHOOL OPENING**

Name of School: \_\_\_\_\_

School ID: \_\_\_\_\_

Address: \_\_\_\_\_

Name of School Head: \_\_\_\_\_

Schools Division: \_\_\_\_\_

Please mark "✓" the observed Status in each area of concern. Write under Remarks the important details of the observation.

AREAS OF CONCERN	STATUS			REMARKS
	COMPLETELY EVIDENT (2)	PARTIALLY EVIDENT (1)	NOT EVIDENT (0)	
1. Adjusted LCP				
• Summary of School Key Education Data				
• Learning Modalities of Best-Fit				
• Number of Learners per Modality per Grade Level				
• Number of teachers handling different learning modalities				
• Available learning resource in the inventory which can be used as supplementary materials				
• Learning Mapping within Catchment Area				
2. Framework and Operational Plan				
• Distribution and Retrieval Scheme of Learning Resources (Learners Packet)				
• LR Hubs/Kiosks in strategic locations				
• Packing, Distribution, Retrieval Schedule and Arrangements				
• Curriculum Delivery (Lesson Development and Delivery, Assessment Schedule, Workload and Arrangement of Teachers including Teaching Related Activities, School Calendar of Activities)				
• Instructional Supervision and Technical Assistance for Teachers including LAC Session schedule, Performance Evaluation and Tools				
• School Action Plan in case Face-to-Face Modality is allowed with physical distancing measure, shortage of classroom measure due to reduced class size, observance of minimum health protocols.				



3. Funding and other Resource Requirement				
<ul style="list-style-type: none"> <li>School Operating Budget <ul style="list-style-type: none"> <li>Mandatory Operational Expense</li> <li>LCP Implementation Expense</li> </ul> </li> </ul>				
4. Partnership and Linkages				
<ul style="list-style-type: none"> <li>List of partners (parents, community/ barangay, other stakeholders)</li> </ul>				
<ul style="list-style-type: none"> <li>Areas of support provided with an amount of donations (if any)</li> </ul>				
<ul style="list-style-type: none"> <li>Copies of MOU/MOA or any supporting document</li> </ul>				
5. List of Pertinent Issuances used as Legal Basis				
Sub-total				
Grand Total (Maximum of 34 points)				
Equivalent Rating (Total Point/34 x 100%)				

Rating Descriptions:

90 % and above - Full Implementation

58%-89% - Initial Installation

26%-57% - Installation

25% and below - Exploration

(Descriptions excerpt from A Guide to the Implementation Process: Stages, Steps and Activities through <https://nirn.fpg.unc.edu/ai-hub>)

(Descriptions excerpt from A Guide to the Implementation Process: Stages, Steps and Activities through <https://nirn.fpg.unc.edu/ai-hub>)

Overall Observation/Remarks:

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Recommendation/s and Agreement: \_\_\_\_\_

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Conducted by:

\_\_\_\_\_  
Signature over Printed Name,  
Designation

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature over Printed Name,  
Designation

Conforme:

\_\_\_\_\_  
Name & Signature of School Head



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